

## Notice of a public meeting of

### Member Support Steering Group

- To:** Councillors Douglas (Chair), Barnes, Cunningham-Cross, Runciman (Vice-Chair) and Wiseman
- Date:** Thursday, 13 September 2012
- Time:** 5.00 pm
- Venue:** The Guildhall, York.

### AGENDA

**1. Declarations of Interest**

At this point in the meeting, Members are asked to declare any personal, prejudicial or disclosable pecuniary interests they may have in the business on this agenda.

**2. Minutes**

(Pages 3 - 6)

To approve the minutes of the last meeting held on 19 July 2012.

**3. Public Participation**

At this pointing the meeting, members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00pm on Wednesday 12<sup>th</sup> September 2012.**

4. **Local Democracy Week Events** (Pages 7 - 12)  
This report summarises the events and activities planned during Local Democracy Week between 15-21 October 2012, in support of raising awareness about the democratic process and the role of Councillors.
5. **First Monitor of Take Up and Evaluation** (Pages 13 - 38)  
This report informs Members of the take up at training and development events offered to date, a summary of feedback received and analysis of the take up.
6. **Discussion Item - Barriers and Difficulties faced by Councillors in carrying out their Role**
7. **Trial Period of 360 Reviews - Verbal Update**
8. **Work Plan** (Pages 39 - 40)  
Members are asked to consider the Work Plan for the Member Support Steering Group.

Democracy Officer  
Laura Bootland  
Tel:01904 552062  
Email: [laura.bootland@york.gov.uk](mailto:laura.bootland@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meetin (as above).

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports